

Heart of the Triad Quilt Guild, Inc.

P. O. Box 874
Kernersville, NC 27285-0874

AMERICA FROM THE HEART QUILT SHOW 2019

May 3-4, 2019

Winston-Salem Fairgrounds

Neil Bolton Home & Garden Building

421 W 27th St

Winston Salem, NC 27105

Enter through Gate 9 on 27th Street

The Heart of the Triad Quilt Guild, Inc. would like to invite you to participate as a vendor at our next quilt show. Vendors are a special highlight of our show and we are working hard to have a wonderful variety. Whether you have been a vendor before or this is your first time participating, we believe your merchandise will be of interest to our guests.

This year we are meeting at a new location – The Winston-Salem Fairgrounds. Our quilt show will be advertised on their website and their marquis along with our usual advertising. We typically have had over 500 people a day attend our shows in the past. We hope to double that number being at the fairgrounds. We will hang over 100 quilts this year and have 10 single vendor spots available purchased in singles or pairs.

If you are interested in reserving a space, please fill out the attached vendor form, and return with payment as soon as possible as our spaces usually are taken quickly.

We look forward to working with you to make this the most successful show to date! Please contact us if you have any questions or if we can be of assistance to you in the coming months. Thank you for your support.

Sincerely,

Tracy Burkart
Vendor Chairperson
quiltedsanity@aol.com

Heart of the Triad Quilt Guild, Inc.

www.hottqg.com

VENDOR RULES AND INFO

1. Vendor spaces will be reserved in the order payment is received keeping in mind we want a good variety of vendor's product. In fairness to all vendors, we cannot honor specific requests regarding booth location.
2. Vendor Application deadline is April 1, 2019.
3. Vendor rental covers a three-day period from May 2-4, 2019.
4. Vendor set-up will take place on May 2, 2019 from noon until 5pm. Vendor break-down is Saturday, May 4th at 5pm. Please do not start breakdown before this time.
5. As vendors are confirmed for the show, your business name and website will be added to our website – www.hottqg.com – to keep our guests updated on the vendors attending.
6. To boost your exposure at the show, we encourage you to donate an item(s) to Grand Door Prize Basket. Our Grand Prize will feature the name of all vendors who have donated. If you plan to donate to our basket, please contact Tracy Burkart at quiltedsanity@aol.com to let us know what you plan to donate.
7. Any vendor that has not checked in by 2pm on Thursday, May 2, 2019, either by in person, by phone or email, forfeits their exhibit space without refund and their space may be reassigned by the Show Committee. Set-up time ends at 5pm.
8. A member of the Vendor Committee will show you to your booth and provide your Vendor Badge and Information Packet.
9. After unloading, vendors are to move their vehicles and trailers to the designated parking area to allow visitor parking in the front of the facility.
10. Only vendors whose name(s) are on the Vendor Application Form may exhibit and/or offer merchandise or services for sale. The space may not be shared by anyone not accepted as a vendor.
11. 2-Plug outlets are available for use for a fee per application. Vendors will not be permitted to use more than their assigned outlet.
12. Vendors shall be solely responsible for the payment of state and local sales tax in connection with the Show.
13. Vendors must bring everything necessary to set up their booths. Taping, gluing, tacking or stapling anything to the walls/surfaces/tables/floors is not allowed. Please bring any necessary extension cords and lights. Some vendor spots will be located in front of a window.
14. The Heart of the Triad Quilt Guild, Inc. and Winston-Salem Fairgrounds suggests covering tables and displays at night, as a security precaution. The Heart of the Triad Quilt Guild, Inc. and Winston-Salem Fairgrounds will not be responsible for loss, damage, or theft of property or personal injury.
15. The Neil Bolton Home and Garden Building at the Winston-Salem Fairgrounds is a smoke-free environment.
16. CANCELLATION POLICY – If a vendor cancels, refunds will be pro-rated as follows:
 - a. Cancellation in writing postmarked on or before April 1, 2019: 50% of booth fee if a replacement can be found.
 - b. Cancellation after April 1, 2019: No refund.

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www.hottqg.com

2019 America From the Heart Quilt Show
VENDOR APPLICATION

Business Name _____

Owner Name (All individuals representing the vendor at the show must be listed)

Mailing Address _____

City, State, Zip _____

Business Phone _____ Cell Phone _____

Email Address (Required) _____

Type of Merchandise or Service:

Item	Cost	Quantity	Total
Booth Space – 10 ft x 10 ft	\$150		
Dbl Booth Space 10 ft x 20 ft	\$300		
1 Table & 1 Chair	\$15		
1 Chair	\$3		
Electrical – 2-plug	\$30		
Electrical – 4-plug	\$60		
TOTAL			\$

In fairness to all vendors, we cannot honor specific requests regarding booth location.

I certify that I have read and agree to the Vendor Rules and Information. I also certify that I will not hold Heart of the Triad Quilt Guild, Inc. or Winston-Salem Fairgrounds or any individual from either organization responsible in the event of loss, damage, or theft of property to all or part of my exhibit, merchandise, person or persons associated with my company.

Signature _____

Date _____

Please make check payable to Heart of the Triad Quilt Guild, Inc and include with application. Mail to: Heart of the Triad Quilt Guild, Inc., ATTN: Tracy Burkart, P. O. Box 874, Kernersville, NC 27285-0874.
